



## Dear Sport Horse National Exhibitors,

Congratulations for qualifying for the 2025 Sport Horse National Championship show in Wilmington OH.

**Please visit the AHA web site for more information regarding updates, the schedule, and important information and forms.**

Please take the time to review the enclosed acknowledgment. If there is any information that is missing, incorrect, or if you have any questions or concerns regarding your entry, please contact the Arabian Horse Association.

Please closely review the classes that are listed on the acknowledgement for horse and rider. If you see an incorrect class, please provide us with written documentation of the incorrect class by email or fax. Please provide us with your contact information, the exhibitor back number, horse's registration number and the correct class the horse should be entered in.

An "\*\*\*" to the right of a class number indicates that at the time we processed your entry, we were unable to verify qualifications. Be aware this could be a result of AHA not having show results recorded in the office yet if the show has been recently completed. **Please review the next page** for additional information **before** contacting AHA regarding any non-qualifications.

When reviewing the enclosed acknowledgement, please take note of any items specified in the remarks section. Anything listed in this section will need to be submitted **before** your horse can be shown. Please bring requested paperwork to the show at check in. No back numbers will be given out until everything is completed.

The horse show office is located in the upper level of the Sanctuary. The office will be open beginning Saturday & Sunday, September 6 & 7th 8:30 AM to 7 PM. Show office hours for the remainder of the show are 7 am until 30 minutes after the last class has been completed for the day.

**A signed check or credit card must be on file before your packets will be released.**

**Reminder ~ Last day to post enter a horse or Dressage and Combined Training classes is August 12. For all other classes the final close is Saturday September 6 @ 5 PM local time.**

USEF thanks you for participating in this competition and your support of USEF's continuous efforts to provide the safest environment possible for our athletes and other participants. Strategies for safeguarding athletes continue to evolve, and we are fully committed to keeping pace with best practices.

**The purpose of this letter is to remind you that you are bound by the U.S. Center for SafeSport Code, USEF Safe Sport Policy, and Minor Athlete Abuse Prevention Policies, also known as the MAAPP. This includes the SafeSport Training requirement for adult members and participants who have regular contact with or authority over minor athletes. Additionally, please be reminded about reporting obligations. Any concerns that are non-sexual in nature, please use the USEF Safe Sport Incident Reporting Form available on the USEF website. Concerns or suspicions regarding sexual misconduct must be reported to <https://safesport.i-sight.com/portal> and the authorities if a minor is involved. All of this information can be found in the USEF Safe Sport Policy.**

**Please take a moment to review the new USEF Safe Sport web pages on the USEF website to find comprehensive resources regarding USEF Safe Sport efforts. You can also contact Sarah Gilbert, USEF Safe Sport Program Coordinator, at [sgilbert@usef.org](mailto:sgilbert@usef.org) for any questions or concerns relating to the USEF Safe Sport program.**

Thank you for your support and for helping us bring the joy of horse sports to as many people as possible and Best of Luck!

Sincerely,  
National Events Department

Marlene Kriegbaum, Show Secretary  
Arabian Horse Association  
6030 Greenwood Plaza Blvd, Suite 100, Greenwood Village, CO 80111  
303) 696-4500 ~ 303-696-4501 Direct line ~ 716-628-2640 Cell  
Fax: 303-696-4599 (attention Sport Horse Nationals)  
[Marlene.Kriegbaum@arabianhorses.org](mailto:Marlene.Kriegbaum@arabianhorses.org)  
[NationalEvents@arabianhorses.org](mailto:NationalEvents@arabianhorses.org)

## Why does my acknowledgement read that I am not qualified at this time?

- **Are you showing in an Owner class?** Refer to USEF rules GR123, GR142 & AR110.4  
If you are showing in an owner class and the rider is not the same as the owner or one of the owners listed on the horse's registration papers, if you did not specify the relationship between owner and rider, especially if last names are different, we cannot verify the qualifications for that owner class. For joint ownership if the owner and riders last names are different, putting "owner or sole owner" as the relationship is not definitive enough and needs to be more specific. i.e Daughter, Sister, Niece or a relationship as defined by USEF GR123 Family rule.

NON RELATED Co owners must follow the with USEF rule AR110.4

Quick review

Registration must be AND not or

One non related co owner can not be a pro or related to a pro or be an entity, farm or business.

**Relatives of the 2 non related co-owners can not show in an owner class.**

Not eligible for Performance Maturity classes or ABS AAOTR or AOTR Jackpot classes

If you fall into these categories please call or email AHA to verify the relationship and have your back number available for quick reference to the AHA staff.

- **Was your show held recently or did you earn qualifications after the closing date**  
If so, the results may not be in the AHA system. Show Secretaries have 10 days to submit show results to AHA for official processing. Please check our website to see if the show results have been processed. If they do not appear on the website, we are either currently processing them or are awaiting their arrival. Until the results appear on the website we are unable to check qualifications from the show. You can view show results once you log into your home page and under "I want to..... use the link "AHA Horse/Rider Points and Competition Records." On the next page select either Horse or rider and enter the required information. If results are not on the web site you can submit a check out statement from the shows that lists the rider & placing in the class OR a fill out a Verification of Qualification found on the web site signed by the Show Secretary and bring it to the show with you. [Verification of Qualification](#)
- **If you qualified from Open Circuit shows** you must be enrolled in the applicable Open Qualifying Program and have submitted Open Results to the Competitions Department.
- **Did you enter the correct class?**  
Please closely review the classes that are listed on the acknowledgement for each horse. If you see an incorrect class, please provide us with written documentation of the incorrect class by email or fax. Please provide us with your contact information, the exhibitor back number, horse's registration number and the correct class the horse should be entered in.

Email: [nationalevents@arabianhorses.org](mailto:nationalevents@arabianhorses.org)

Fax: 303-696-4599 (attention Sport Horse Nationals)