ENROLL/RENEW YOUR HORSE ON-LINE

NOTE: Current AHA membership for the recorded owner of the horse is required in order to participate in AHA programs.

Members now have the ability to enroll/renew their horse(s) in AHA program on the AHA website.

- 1. Log on to the AHA website under your AHA member number.
- 2. Scroll down to the "I want to....." section.
- 3. Select "Enroll/Renew in AHA Horse Programs"
- 4. Choose the correct registry from the drop-down menu.
- 5. Enter the registration number and then click "Next"
- 6. Check on appropriate boxes to enroll or renew your horse in the Horse Achievement Awards, Distance Awards or Halter Futurity Programs.
- 7. For horses that are not registered but enrolled in the Halter Futurity Program, enter the Futurity ID number from the AHA Courtesy Renewal Notice and continue.
- 8. You will be given a "Review Enrollment" page once a program is entered/renewed, you have the option of adding or removing programs that were just processed.
- 9. If you have multiple horses, click on the "Add Another Horse" button.
- 10. When all the programs have been selected for your horse(s), proceed to check out and enter credit card payment information.
- 11. Once completed, an email confirmation will be sent to the email address on file for that account.

Contact AHA at 303-696-4500, option 1 should you have any questions.

MEMBERS LOGIN

If you do not already have access to the Members Only page, follow these simple instructions:

- 1. Go to <u>www.arabianhorses.org</u>
- 2. Select the "Login" button in the top right corner.
- 3. Since you will need to set up a password for your access, you will need to click on the "Click Here for Password Help" link.
- 4. The link for Password Help is sent to the email address on file. If your email address needs to be updated, please contact the AHA office.
- 5. You will then be given a link to set up your password.
- 6. You will then be able to go log on to the AHA website and access the Members Only page.

For further assistance, contact AHA at 303-696-4500, option 2..