

**SUBJECT: Annual Convention Agenda Procedures**

*(This section to be completed by the Agenda and Resolutions Committee.)*

Committee Action:  
 Approve                      Disapprove

Committees required to review:			
Annual Convention Planning Committee			
Board of Directors			

**CONVENTION ACTION:**

Approved                     
  Approved with Modification                     
  Disapproved  
 Withdrawn                     
  Referred to Committee \_\_\_\_\_

**RESOLUTION:**

*(Refer to Article 901 for submission requirements.)*

Whereas,            The Annual Convention has grown since its inception and many of the provisions of AHA Resolution 14-68 are outdated and no longer relevant; Therefore Be It

Resolved,            That AHA Resolutions 14-68, 72-71, 40-75, 11-80, 9-87 and 7-97 be rescinded: and, Be It Further

Resolved,            That the following procedures be utilized for the Annual Convention:

Section 1

Except as otherwise provided by law, by the Articles of Incorporation, by the By-laws, or by these Rules of Order, those rules contained in the then current version of Robert's Rules of Order Revised shall govern the Annual Convention of this Association in all cases to which they are applicable.

Section 2

With Appropriate provisions for recesses and other special events as may be arranged, the general order of business at the Annual Convention of this Association shall be:

- a.        Call to order
- b.        Opening Exercises, addresses of welcome, etc., as arranged
- c.        Credentials Workforce Report
- d.        Special orders of business required by their terms to be accomplished at the opening session of the Convention
- e.        Reports by Officers of the Association
- f.        Reports and recommendations of Committees on resolutions referred to Committees from the previous Convention
- g.        Special orders of business required by their terms to be accomplished at a specified time or times during the progress of the Convention shall be scheduled into the above prescribed general order of business as required
- h.        Other business which may properly come before the Convention
- i.        Adjournment sine die
- j.        Meetings of Committees for the purpose of considering and making recommendation with respect to resolutions referred to each such Committee

Section 3

Special Orders of Business are designated as follows:

- a.    At the opening session of the Convention, as provided in Section 2d above:
  - (1) Adopt the Standing Rules of the Convention
  - (2) Adopt the General Session Agenda of the Convention
  - (3) Appoint the Convention Minutes Approval Committee
  - (4) Nominating Committee Report

- 54 (5) Accept and Close Nominations for Officers and Committees elected by the Convention  
55 (6) Announce results of Committees elected by the Board of Directors  
56 (b) On the second day of the Convention, as provided in Section 2d above:  
57 (1) Officer nominee speeches  
58 (2) Election of Officers and Committees elected by the Convention  
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#### 60 Section 4

61 The Agenda for each Annual Convention shall be prepared in the following manner:

- 62 a. The President of AHA shall appoint a standing committee designated as the Agenda & Resolutions  
63 Committee, which shall have the following responsibilities:  
64 (1) It shall insure that each resolution submitted in accordance with Section 5 hereof bears an  
65 identifying number consisting of a serial number, beginning with 1, followed by a dash, followed  
66 by the last two digits of the year in which the Convention is held (Example AHA Resolution 10-  
67 07)  
68 (2) It shall insure that each resolution submitted pursuant to Section 5 is available to each Voting  
69 Delegate.  
70 (3) It shall designate the Committee to which each proposal will be referred for recommendation  
71 (4) It shall prepare, for the use of the presiding officer, the secretary and for distribution to all Voting  
72 Delegates present at the initial session of the Convention, a Convention Agenda which shall show:  
73 i. The time and place of meeting of each session of the Convention  
74 ii. The time and place of meeting of each Committee called pursuant to Section 2j  
75 iii. The general and special orders of business for each session of the Convention  
76 iv. The order in which report and recommendations of Committees pursuant to Section 2f  
77 will be placed on the floor of the Convention  
78 (5) Prior to the meetings of the Committees as prescribed by Section 2j, it shall prepare for the chair  
79 of each Committee, copies of each resolution referred to that Committee for consideration and  
80 recommendation  
81 (6) Prior to the presentation on the floor of the Convention of a resolution, it shall cause to be reported  
82 to the Convention the referred Committee's recommendations with respect thereto  
83 (7) It shall insure, prior to the presentation on the floor of the Convention, that any printed amendments to  
84 a resolution (printed prior to the presentation on the floor of the Convention) are available to each  
85 Voting Delegate  
86

#### 87 Section 5

88 Resolutions upon which it is desired that the Convention take action shall be submitted in the manner provided  
89 pursuant to the current provisions (AHA Article 901) of the 2007 Arabian Horse Association Handbook.  
90 Beginning in 2008, Resolutions must be submitted to the AHA office by August 1<sup>st</sup> preceding the Convention.  
91 The AHA Board of Directors may modify Resolution submission procedures and/or submission dates, but such  
92 modifications shall occur no later than the first AHA Board of Directors meeting in the calendar year of the  
93 Convention. Except the AHA Board of Directors may not change the provisions of Article 901.1 as contained in  
94 the 2007 AHA Handbook.  
95

#### 96 Section 6

97 The previous question shall be ordered on motions adopted by a majority vote of the Convention.  
98

#### 99 Section 7

100 In the event of a division of the Convention on any question a ballot vote may be directed by the presiding  
101 officer or shall be required on a motion passed by the majority of the Voting Delegates present. The  
102 procedure shall be as follows:

- 103 a. Each Voting Delegate shall be identified as having been duly seated as such Voting Delegate, and shall have  
104 received a ballot from the Credentials Workforce  
105 b. Upon receiving such ballot, each Voting Delegate shall, after marking the same, return the ballot to the  
106 Credentials Workforce  
107 c. After all ballots have been cast the same shall be tallied by the Credentials Workforce  
108 d. Prior to announcing the results of such balloting, the Credentials Workforce shall ascertain from the Chair of  
109 the Credentials Workforce the number of ballots issued. In announcing the results of the balloting, the  
110 Credentials Workforce shall state any discrepancy between the number of ballots issued and the number of  
111 ballots cast

112  
113 Effective: January 1, 2008  
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115 PROPONENT'S FINANCIAL IMPACT:  
116 (Refer to Article 901.2.e. for financial requirements.)

117  
118 None. (Updating the procedures to reflect the current practices).  
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121 AHA IMPACT STATEMENT:

122  
123 None

124 Contact Person:  
125

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126 SUBMITTED BY:

127 Name: Agenda & Resolutions Committee

128  Member Organization  Committee  Commission  Board  Region (check one )

129 Who voted:  Members  Board  Delegates (check voting body)

130 Total Number Eligible to Vote: 3 Number of Yes votes: 3 Number of No votes: 0

131 How vote was taken:  mail  email  phone  meeting (check one) (Must have Quorum with majority of yes votes)

132 Where documentation of this vote is recorded: Minutes (Must have printed documentation on file)

133 Date vote taken: July 31, 2007

134 Contact Person: Joe Hull (Has authority to amend, combine or withdraw)

135 Phone: 614-875-0490 Email: [joe.hull@worldnet.att.net](mailto:joe.hull@worldnet.att.net) Fax: 614-875-1019

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