

# THE ARABIAN CUTTING HORSE ASSOCIATION

## GUIDELINES FOR SHOW MANAGEMENT

### Preparation for Approved Cutting Horse Contest

The TACHA Secretary will be able to assist you with budget, classes, AHA class codes, judge and answer any questions you may have about cutting completion.

1. A cutting can be held with a regular class "A" show. For points to count toward AHA Achievement awards and for Regional and National qualifications, the show must also be TACHA Recognized. (Refer to the current AHA Handbook for these procedures. Contact AHA for forms and assistance.)
2. Set the date, place and time; then contact the TACHA Secretary for a show approval application. The TACHA Secretary should receive the application 50 days prior to entry closing date. (Notice of each contest must reach the membership 21 days prior to entry closing.) Standard practice is to have entries close at least two weeks prior to the show in order to best contract cattle.
3. TACHA recognized Standard Cutting Classes to offer:
  - Cutting Horse - Purebred, Open
  - Cutting Horse – Half Arabian, Open
  - Cutting Horse - Purebred, Non-Pro
  - Cutting Horse – Half Arabian, Non-Pro
  - Cutting Horse - Purebred, \$1,500 Limit Novice Horse
  - Cutting Horse - Purebred, \$5,000 Limit Novice Horse
  - Cutting Horse - Purebred, \$5,000 Limit Novice Horse Non-Pro Rider
  - Cutting Horse - PB/HA Youth Rider
  - Cutting Horse - Purebred, \$5,000 Limit Non-Pro
  - Cutting Horse - Purebred \$1,500 Limit Amateur Rider
  - Cutting Horse - Half-Arabian, \$1,500 Limit Amateur Rider
4. Determine how many go-rounds to hold for each class and if a finals or non-working finals will be held. The TACHA Secretary can help you to decide.
5. Determine if Added Prize Money will be offered for each class. If added money is offered, how much. Your turnout will be better with Added Prize Money. No added money can be offered for the Youth, \$5,000 Non-Pro or the Amateur Rider.
  - a. Classes having \$3,000 or more in added money must have more than one go-round (i.e. one go-round with finals, or two go-rounds).
  - b. TACHA classes having added purses of **\$ 500.00** or more are required to tape or film such classes. This tape or film must be retained by the show management for thirty days and shall be made available to TACHA on request.
6. Set the entry fee and cattle and office charges for each class. Shows that offer Post-entries should have large post entry fees per class, this will encourage early entries (this enables the show committee to better contract for cattle).

Entry fee should not include any other fees or charges. No entry fee shall be less than \$10.00. Except for jackpots, the following entry fee limits are recommended:

| Added Money        | Maximum% of Added Money |
|--------------------|-------------------------|
| \$200-250.....     | 40                      |
| \$251-400.....     | 30                      |
| \$401-600.....     | 25                      |
| \$601-1,000.....   | 20                      |
| \$1,001-2,000..... | 15                      |
| \$2,001-3,000..... | 11                      |
| \$3,001-4,000..... | 10                      |
| \$4,001-5,000..... | 9                       |
| \$5,001-6,000..... | 8                       |

For example: With an Added Purse of \$200, the entry fee would be \$80.00 or less, and with an Added Purse of \$1,000, the entry fee would be \$200 or less, etc.

Any class with \$3,000 or more in added money must have more than one go-round.

Entry fee for the \$5,000 Non-Pro should not exceed \$60 with one go-round or \$100 with two go-rounds.

NOTE: The cattle charge + office fee combined should not exceed the entry fee.

7. Cattle charges should be set to cover the cost of the cattle. Figure 2 ½ cows per work. Cost of cattle will vary with each area. Generally, cattle will cost \$30-\$50 per head, plus shipping and feed.

Fresh cattle must be provided for Open, Non Pro and \$1,500 Novice Horse classes. If fresh cattle are not to be provided for every class, the cattle charge should be reduced accordingly for those classes.

Example: If you are planning to hold two go-rounds for the Open Cutting class and you are expecting to pay \$30/cow, you would set a cattle charge of two go's x 2.5 cows x \$30=\$150 Cattle Charge. With one go-round, you would set a cattle charge of one Go x 2.5 cows x \$30=\$75 Cattle Charge.

NOTE: Cattle contracted should be yearlings (heifers are preferred) weighing 450-600 pounds, and not previously worked thirty days at another event.

8. Office fees should be set to cover your cost of ribbons, trophies, judges and facility. This fee is usually between \$10 and \$50. Consideration should be given if the show has a flat class fee for all disciplines in the show.
9. Hire your judge(s). The judge should be selected from the TACHA Approved Judges List. Contact the TACHA Secretary for this list. The same judges should not be used at shows offering more than \$1,000 in added purses in successive years. The same judges should not be used more than two years in a row.
10. Trophies and Ribbons should be awarded according to AHA-sanctioned shows. (Prize money will be awarded according to the percentages in the TACHA Rule Book, by the TACHA Secretary/Treasurer.)
11. As much of the information as is possible should be put on the premium list and entry applications, especially if an elimination is to be held.
12. Equipment needed:
  - Stopwatch and/or time clock
  - P.A. system

Pieces of paper (to draw work order)      Pencils  
Three chairs (Judge, secretary, video)      Pick-up Truck(s)  
TACHA or NCHA Score Sheets      Whistle(s)  
Result Report Sheets, Ribbon to mark start line and back fences  
TACHA & AHA rule books

13. Personnel needed:

- a. Person to manage cutting
- b. Secretary and/or Timekeeper and Announcer to announce scores
- c. Two extra people to rotate cattle and feed/water cattle
- d. Cutting exhibitor(s) to serve as cutting representative(s)
- e. 2 Herd holders and 2 Turnback help. They can be exhibitors.

14. Name a representative for the cutting event.

- a. Each representative must be an cutting exhibitor in the show
- b. The representative must be elected by the cutting exhibitors before the cutting classes begin.
- c. The representative should be elected by a majority of exhibits present, thirty minutes prior to the beginning classes.

15. General information:

- a. The judge must draw the work orders or designate someone to draw.
- b. Judges score sheets (copies) must be posted at the conclusion of each class.
- c. The cutting ring should be 90-110 feet in width and 90-100 feet deep, and strong enough to hold cattle.
- d. At least two cattle pens will be needed in order to split cattle for classes.
- e. Cutting exhibitors should bring turn back horses for the actual competition. Consideration should be given to their stall charges if they are not horses also entered in the show.
- f. If questions or situation arises refer to the TACHA rule book. If it is not resolved confer with the representative or the cutting exhibitors. They will be more than willing to offer suggestions.

16. Post show wrap up: Within 14 days after the show, the following must be sent to the TACHA Secretary office:

- (1) All entry fee money
- (2) All Added Money
- (3) The TACHA show results forms
- (4) Copies of the entry forms for each cutting exhibitor
- (5) Copies of the Judges' score sheets

All entry money collected must be returned in payout to the cutting exhibitors. TACHA will figure the payback and mail the checks to the winners. The number of horses in a contest determines the number of monies and percentages to be paid.

NOTE: Regional and National class ties must be broken for title only. Prize money is still split for ties.

NOTE: Total Entry fee will go into a jackpot to be paid out as prize money.

NOTE: Cutting class fees should not be copied from other shows since each show has their own set of costs and expenses.

NOTE: Please contact The Arabian Cutting Horse Association, president or Vice president if you have any questions or need assistance. All paperwork must go to the TACHA Secretary.





**SAMPLE CLASS  
SCHEDULE**  
**Classes begin at ? AM**

**Class AHA      Class Name**  
**CODE**

First Go Around

|    |     |                  | <u>Entry Fee</u><br><i>(jackpot funds)</i> | <u>Cattle/Ofc.</u> | <u>Total</u> |
|----|-----|------------------|--|--------------------|--------------|
| 1. | 241 | PB Open          | \$ 100.00                                  | \$ 85.00           | \$ 185.00    |
| 2. | 675 | HA Open          | \$ 100.00                                  | \$ 85.00           | \$ 185.00    |
| 3. | 243 | PB Non-Pro       | \$ 100.00                                  | \$ 85.00           | \$ 185.00    |
| 4. | 676 | HA Non-Pro       | \$ 100.00                                  | \$ 85.00           | \$ 185.00    |
| 5. | 245 | PB \$1500 Novice | \$ 100.00                                  | \$ 85.00           | \$ 185.00    |
| 6. | 245 | PB \$5000 Novice | \$ 75.00                                   | \$ 70.00           | \$ 145.00    |
| 7. | 247 | PB \$5000 NH NP  | \$ 75.00                                   | \$ 70.00           | \$ 145.00    |
| 8. | 243 | PB \$5000 NP     | \$ 75.00                                   | \$ 70.00           | \$ 145.00    |

**BREAK ?**

Second Go Around

|    |     |                  |           |          |           |
|----|-----|------------------|-----------|----------|-----------|
| 1. | 241 | PB Open          | \$ 100.00 | \$ 85.00 | \$ 185.00 |
| 2. | 675 | HA Open          | \$ 100.00 | \$ 85.00 | \$ 185.00 |
| 3. | 243 | PB Non-Pro       | \$ 100.00 | \$ 85.00 | \$ 185.00 |
| 4. | 676 | HA Non-Pro       | \$ 100.00 | \$ 85.00 | \$ 185.00 |
| 5. | 245 | PB \$1500 Novice | \$ 100.00 | \$ 85.00 | \$ 185.00 |
| 6. | 245 | PB \$5000 Novice | \$ 75.00  | \$ 70.00 | \$ 145.00 |
| 7. | 247 | PB \$5000 NH NP  | \$ 75.00  | \$ 70.00 | \$ 145.00 |
| 8. | 243 | PB \$5000 NP     | \$ 75.00  | \$ 70.00 | \$ 145.00 |