

THE ARABIAN CUTTING HORSE ASSOCIATION, INC.

GUIDELINES FOR SHOW MANAGEMENT

Preparation for Recognition Cutting Horse Contest

The TACHA Secretary/Treasurer will be able to assist you with budget, classes, AHA class codes, judges and answer any questions you may have about cutting competition.

1. A cutting can be held with a regular class "A" show. For points to count toward AHA Achievement awards and for Regional and National qualifications, the show must also be AHA Recognized. (Refer to the current AHA Handbook for these procedures. Contact AHA for forms and assistance.)
2. Set the date, place and time; then contact the TACHA Secretary for a show recognition application. The TACHA Secretary should receive the application 50 days prior to entry closing date. (Notice of each contest must reach the membership 21 days prior to entry closing.) Standard practice is to have entries close at least two weeks prior to the show in order to best contract cattle. Be sure to contact your Regional Director for approval of show dates prior to finalizing your show dates.
3. Recognized Standard Cutting Classes to offer: Any class may be offered, these classes are TACHA recognized Year-End Award classes. It is suggested to number each go round separate, i.e. Class #1(1st Go Round), Purebred Open, Class#11 (2nd Go Round), Purebred Open, this will make sure that AHA record both Go Round as separate classes gaining both class qualifications for U.S. Nationals. The following list is not in any specific order of go.

Purebred, Open
HA/AA, Open
Purebred, Non-Pro
HA/AA, Non-Pro
Purebred, \$1,500 Novice Horse
Purebred, \$5,000 Novice Horse
HA/AA \$5,000 Novice Horse
Purebred, \$5,000 Novice Horse Non-Pro Rider

PB/HA Youth Rider
Purebred \$1,500 Novice Rider
HA/AA, \$1,500 Novice Rider

4. Determine how many go-rounds, (classes), to hold and if a finals or non-working finals will be held. If times allows, most cutters would prefer 2 go rounds, (classes).
5. Determine how much Added Prize Money to offer for each class. All Added Money must be declared to TACHA and Membership **prior** to entry deadline, **NO** Added Money added after entry deadline. Your turnout will be better with Added Prize Money. No added money can be offered for the Youth or the Novice Rider.
 - a. Classes having \$3,000 or more in added money must have more than one go-round (i.e. one go-round with finals, or two go-rounds).
6. Set the entry fee, cattle and office charges for each class, this should be calculated per go round, (class). Post-entry fee will encourage early entries (this enables the show committee to better contract for cattle).

NOTE: The cattle charge + office fee combined suggested not to exceed the entry fee

Entry fee should not include any other fees or charges i.e. stalls, AHA fees, etc. No entry fee shall be less than \$10.00.

NOTE: The following information and fees must be received in the TACHA office within fourteen (14) days of the completed cutting.

- (1) All entry fee money
- (2) All Added Money
- (3) The TACHA show results forms (Make copies for your files)
- (4) Copy of owners names & address
- (5) Original white Judges' Card (Make copies for your files)

TACHA will figure the payback and mail the checks to the winners. The number of horses in a contest determines the number of monies and percentages to be paid.

7. Cattle charges should be set to cover the cost of the cattle. Figure 2 ½ cows per work. Cost of cattle will vary with each area. Generally, cattle will cost \$30-\$50 per head, plus shipping and feed.

Example: If you are expecting to pay \$30/cow, you would set a cattle charge of one go x 2.5 cows x \$30=\$75 Cattle Charge. If you are offering two go rounds, than your cattle charge would double, \$150. It would be recommended to consider if cattle will have to come in the night before and figure a small fee on each cattle charge to cover the cost of hay.

Fresh cattle are recommended for Open, Non Pro and \$1,500 Novice Horse classes. If fresh cattle are not to be provided for every class, the cattle charge should be reduced accordingly for those classes. (When using re-run cattle put additions cattle per cutter in the group.)

NOTE: Cattle contracted should be yearlings or two-year-olds weighing four to five hundred (400-500) pounds or more, and not previously worked at another event.

8. Office fees: This fee is usually between \$10 and \$50. Consideration should be given if the show has a flat class fee for all disciplines in the show.
9. Hire your judge(s). Per AHA rule, Comp. 504.1, Cutting Judges, NCHA Judge or a TACHA Approved judge. Contact the TACHA Secretary/Treasurer for the list of approved judges in your area. (www.nchacutting.com will have a listing of all NCHA approved judges). All Regional and National Shows must use NCHA approved judges. Any show that is also USEF recognized, must apply for a Guest Judge Card for the approved judge. (Form attached).

The standards set by NCHA/TACHA for selecting judges by classification based on the amount of added money should be followed.

AAAA - Can judge all shows

AAA - Can judge a \$1000.00 added class alone

AA - Can judge alone an added purse of \$499 or less.

Can judge alone an added purse of \$500 to \$999 (provided he/she has a minimum of fifteen (15) lifetime credits)

Can judge an added purse of \$1000.00 or less (provided he/she has a minimum of fifteen (15) lifetime credits) with another "AA" or with a "AAA" judge.

10. Trophies and Ribbons should be awarded according to each show. (Prize money will be paid through TACHA).
11. As much of the information as is possible should be put on the premium list and entry applications, especially if an elimination is to be held. This statement should appear in all premium books. **All Classes will be shown and paid out in accordance with The Arabian Cutting Horse Association rules and standard TACHA payout. NOTE: No USEF fees should be paid to USEF for cutting classes.**

12. Equipment needed:

Stopwatch and/or time clock	P.A. system
Pieces of paper (to draw work order)	Pencils/Pens
Two chairs (Judge, secretary)	Pick-up Truck(s)
TACHA Approved Judges Card	Whistle(s)
Result Report Sheets	Marking Tape (Brite)
TACHA & AHA rule books	Clip Board

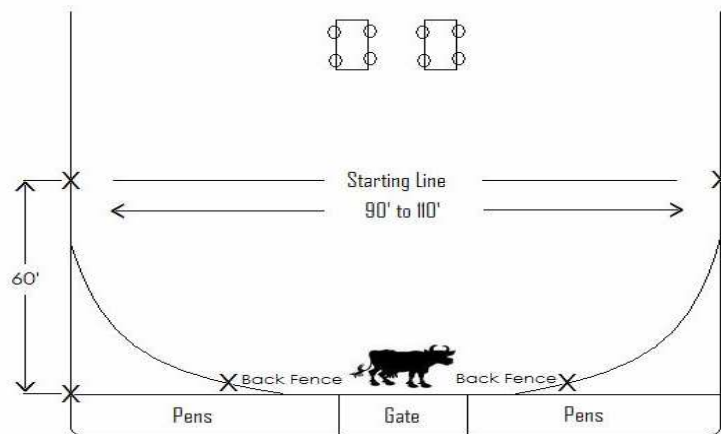
13. Personnel needed:

- Person to manage cutting
- Secretary and/or Timekeeper
- Announcer to announce work order and scores

14. Name a representative for the cutting event.

- A representative must be an exhibitor in the cutting event.
- The representative may be appointed by show management or elected by cutting exhibitors, no less than 30 minutes prior to start time.

15. Sitting up the Arena.



- With one judge, one truck with two chairs will be sufficient.
- With two judges, two trucks with two chairs in each truck.
- If the classes are to be videoed, the video should be done from the center of the arena, near the judges.

- d. Mark time line, on both sides of the arena, see above diagram (60 foot from back fence.)
- e. Mark back fence, per representative or judges suggestion.

16. General information:

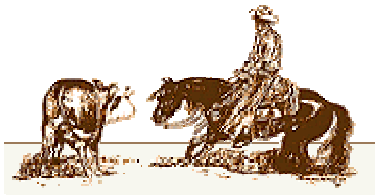
- a. All class reports must be filed with AHA per their rules, listing all scores of 68 or better.
- b. The judge must draw the work orders or designate show management to draw.
- c. Judges score sheets (copies) must be posted at the conclusion of each class.
- c. The cutting ring should be 90-110 feet in width and 90-100 feet deep, and strong enough to hold cattle.
- e. At least two cattle pens will be needed in order to split cattle for classes.
- f. Cutting exhibitors should bring turn back horses for the actual competition. Consideration should be given to their stall charges if they are not horses also entered in the show.

NOTE: Regional and National class ties must be broken for title only. (See TACHA Rule Book) Prize money is still split for ties per TACHA payout.

NOTE: TACHA classes having added purses of **\$ 500.00** or more are required to tape or film such classes. This tape or film must be retained by the show management for thirty days and shall be made available to TACHA on request.

Please contact The Arabian Cutting Horse Association, Inc. if you have any questions or need assistance. You may contact us through our Secretary/Treasurer:

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THE ARABIAN CUTTING HORSE ASSOCIATION, INC.

SHOW RECOGNITION APPLICATION

NAME OF SHOW _____ REGION _____
 CITY _____ STATE _____
 DATE OF SHOW _____ ENTRIES CLOSING DATE _____
 JUDGE _____ NCHA # _____ NCHA RATING _____
 SHOW SECRETARY _____ PHONE # _____
 ADDRESS _____
 EMAIL ADDRESS _____ FAX # _____
 SHOW MANAGER _____ PHONE# _____
 EMAIL ADDRESS _____ FAX# _____

Cattle and Office fee combined suggested not to exceed Entry Fee

Suggested Class List

CLASSES	ADDED MONEY	ENTRY FEE	CATTLE FEE	OFFICE FEE	VIDEO FEE	TOTAL FEE	# OF GO'S
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(All fees are Per Go Round, (Per Class), unless 2 go rounds and NWF*, then fees are total fees charged)

PB Open							
HA/AA Open							
PB Non Pro							
HA/AA Non Pro							
PB \$1500 Novice Horse							
PB \$5000 Novice Horse							
HA/AA \$5000 Novice Horse							
PB \$5000 Novice Horse, Non-Pro							
PB- HA/AA Youth							
PB Novice Rider							
HA/AA Novice Rider							

Any classes may be offered these are recognized year-end award classes.
 *NWF (Non Working Finals)
 All Added Money must be declared to TACHA and Membership **PRIOR** to Entry Deadline, No Added Money added after entry deadline.